

**Altus Education Partnership  
Provider Access Policy  
Statement**

<b>Approval Body</b>	
<b>Date of Approval</b>	

**Provider Access Policy Statement**

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## **1. Aims**

This policy statement aims to set out our academies' arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## **2. Statutory requirements**

Academies are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our academy complies with these requirements.

## **3. Student entitlement**

All students in years 8 to 13 at Altus Education Partnership are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of the careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

#### **4. Management of provider access requests**

##### **4.1 Procedure**

A number of events, integrated into the academies' careers programme, will offer providers an opportunity to come into the academy to speak to pupils and/or their parents/carers. A provider wishing to request access should contact the Careers Education, Information, Advice and Guidance (CEIAG) Leader or senior member of staff with responsibility for careers.

##### **4.2 Premises and facilities**

The academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Lead or senior member of staff with responsibility for careers in the individual academies, who will ensure they are accessible to the students.

##### **4.3 Opportunities for access**

A number of events, integrated into our careers programme, will offer providers an opportunity to come into the academy to speak to students and/or their parents/carers.

##### **4.4 Granting and refusing access**

To gain access to any of our academies, please contact the Careers Lead or senior leader with responsibility for Careers.

##### **4.5 Safeguarding**

The policy on safeguarding, which can be found on the academies' websites, sets out each academy's approach to allowing providers into the buildings as visitors to talk to our students. Education and training providers will be expected to adhere to this policy.

#### **5. Links to other policies**

- Careers Policy
- Safeguarding and Child Protection Policy (including Prevent)

**6. Academy contact details:**

Rochdale Sixth Form College

Academy Contact: Helen Dainty, Senior Student Performance and Development Leader  
Telephone: 01706 769838 Email: [h.dainty@rochdalesfc.ac.uk](mailto:h.dainty@rochdalesfc.ac.uk)

	Autumn term	Spring term	Summer term
Year 12		Subject specific degree talks	Post 18 pathways day and evening students and parents/carers  Progression Days – university visits, mock interviews  UCAS applications  Oxbridge Residential  BTEC Work experience placements
Year 13	HE and higher apprenticeship applications  Personal Statement support sessions  Year 13 parents' evening	Apprenticeship Fair and assemblies  CV workshops	

## **7. Monitoring arrangements**

The academies' arrangements for managing the access of education and training providers to students is monitored by the Careers Lead or senior leader with responsibility for careers in each individual academy.

This policy will be reviewed by the Careers Leader or senior member of staff with responsibility for careers. At every review, the policy will be approved LAC.